

महानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का उद्यम)

**MAHANAGAR TELEPHONE NIGAM  
LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE)

MTNL/CO/Pers-II/Adhoc Prom./E5 to E6/Telecom/11-12/KW/41578  
4<sup>th</sup> January 2013

To  
GM (Admn)  
Delhi/Mumbai

**Sub: CR Screening Report and Vigilance Clearance for promotion to the grade of DGM (Finance/Civil/Electrical) on adhoc basis.**

On the above subject kindly arrange to provide the CR screening report for the last five years in respect of the officers who have completed 3.5 (three and half) years of service as CAO/ Ex.Eng. Regular on date 31/12/12 along with latest Vigilance Clearance report in the enclosed proforma.

Before sending the above report, the cases of below benchmark grading may be settled. The officers who have got below bench mark grading may be given an opportunity to represent for upgradation of their ACR, if they so desire in accordance with DoP&T OM No.21011/1/2010-Estt.A dated 13.04.2010.

This issues with the approval of the Competent Authority.

**Z.S. Sharma**  
Senior Manager (Pers-II)

Encl.: As above