

MAHANAGAR TELEPHONE NIGAM LIMITED
O/O GENERAL MANAGER (FIN) K.L.BHAWAN, NEW DELHI-110050

No. DGM (Pen) Comb.pen/MTNL/2014-15

Dated 30-12-2014

CORRIGENDUM

In supersession of earlier notice dated 26-12-2014 to combined pensioners of MTNL regarding submission of additional documents, corrigendum is hereby issued:-

Pr.CCA DOT Prasad Nagar New Delhi has decided to take over the liability of disbursement of Govt pension to all the combined pension optees of MTNL w.e.f. January 2015. Hence, all the Pensioners and family pensioners of MTNL Combined pension optees who have been retired from MTNL during the period w.e.f. 01-11-1998 to 31-03-2014 are hereby requested to submit the following documents on or before 10-01-2015 by post or in person to **Accounts Officer(Pension Disbursement) MTNL HQ, STD Hall, Eastern court, New Delhi**. These documents are required by Pension Disbursing Authority CCA DOT New Delhi.

1. An Undertaking issued by the pensioner as well as by the Bank regarding refund of over/Excess payment of Pension/Family pension in the prescribed form (Click here to download the form)
2. ECS Mandate form in the prescribed form (Click here to download the form)

Note: The above forms at sl .no. 1 & 2 shall preferably be signed by both the joint account holder of Bank A/C. These documents must be submitted on or before 10-01-2015.

In addition to above following documents shall also be submitted by the pensioners/family pensioners:-

3. Specimen signature / thumb impression of the **spouse of pensioner (In case spouse is illiterate)** in the prescribed form. (Click here to download the form)
4. Descriptive Roll i.e. two slips showing the particulars of height and identification mark of the **spouse of pensioner** in the prescribed form (Click here to download the form).
5. Attested copy of any one of the following documents in support of **Date of Birth** of spouse/eligible family member may be submitted:
 - a) PAN Card
 - b) Matriculation Certificate (containing the information regarding date of birth)
 - c) Pass Port
 - d) CGHS Card
 - e) Voter`s ID/Aadhar Card (issued by UIDAI) may also be accepted as proof of date of birth subject to following conditions:

- i) The pensioner/Family pensioner certifies that he is not a matriculate.
 - ii) The pensioner/family pensioner certifies that he/she does not have any of the above documents mentioned from a to d.
6. Three passport size joint photograph.
 7. Proof of present residential address duly attested by competent authority, if there is any change in residential address after retirement.
 8. Mobile No. and E-mail ID of the pensioner/Family pensioner.
 9. Photocopy of PAN Card.
 10. Photocopy of Voter ID/Aadhar Card (issued by UIDAI).

Note:1. Approximate 600 pensioners and most of the family pensioners have not submitted their PAN CARD till date; they are requested to submit the same along with above mentioned documents.

Note 2. Approximately 2500 pensioners have not submitted their Joint photographs.

Note 3. Documents listed at Sl.No. 6 to 10 if already submitted need not to be re-submitted.

Note 4. It may be ensured by all the pensioners and family pensioners that they have bank account jointly with spouse only in Nationalised Banks, if not they are requested to open their bank accounts jointly only in **Nationalised Banks** and informed the Accounts Officer(Pension Disbursement)

Note 5. Those pensioners who are drawing pension provisionally through cheques due to disciplinary case is pending against them, they are requested to open their Bank Account jointly with the spouse only in Nationalised Banks.Pr.CCA will not disbursed pension through Cheques.

In case of any query please contact Accounts Officer (Pension Disbursement) on his office telephone No. **011-23328656**

DGM (Pension)
MTNL HQ, New Delhi