

MAHANAGAR TELEPHONE NIGAM LIMITED
O/o THE EXECUTIVE DIRECTOR, K.L. BHAWAN, JANPATH,
NEW DELHI-110050

No. STA-I/GO/Volunteers/2013/1
Dated at New Delhi the 25.09.2013

To,

All GMs,
M.T.N.L.,
New Delhi.

Sub: Volunteers for posting of DEs/SDEs/JTOs/AMs in GM(EB-I)/GM(EB-II) units.

Volunteers are called for amongst the officers in the cadre of DEs/SDEs/JTOs/AMs who are having aptitude and caliber for enterprise business activities to acquire new business in MTNL, Delhi.

Having once volunteered, the officer shall not be permitted to withdraw the request subsequently. GM concerned may ensure that selected officers may be relieved immediately without asking for substitute.

The complete application (as per the proforma enclosed) may be forwarded to this office latest by 03/10/2013, though the direct copy may be send to this office in advance.

This circular may please be given for wide publicity.

This issues with the approval of the Competent Authority.


25/9/13
(MADAN GOPAL)
SENIOR MANAGER (ADMN.-I) HQ.

Copy To:-

1. CGM(WS), MTNL, Delhi.
2. PGM(O)/PGM(D), MTNL, Delhi.
3. GM(HR)C.O. MTNL, Delhi.
4. SA to ED, MTNL, Delhi.

PROFORMA FOR VOLUNTEERDS FOR POSTING IN GM(EB-I)/GM(EB-II).

1. Name of Officer :
2. Designation :
3. Staff No. :
4. Controlling GM Unit :
5. Date of Birth :
6. Academic/Professional Qualification :
7. Posting Details (in Chronological order starting from present post) :

SL. No.	From Date	To Date	Desg.	Post Held	GM (Unit)	Key Responsibilities
1.						
2.						
3.						
4.						

Date:

Signature of the Officer.

(Signature of Controlling Officer with stamp)