्र वेमिटेड

## महानगर टेलीफ़ोन निगम लिमिटेड

(भारत सरकार का उद्यम)

## MAHANAGAR TELEPHONE NIGAM LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

MTNL/CO/Pers/FOA/2012-1 18% 6

57.04.12

To,
AGM (A-I),
MTNL, Delhi/ Mumbai.

Sub: Forwarding of application of MTNL employees to other departments on deputation/absorption basis.

A large No. of PSUs and Government Departments have been demanding technical personnel on deputation/ absorption basis by advertising in leading newspapers and websites. On the basis of these advertisements an employee applies for outside employment. It may be noted that it is not mandatory that these vacancies are endorsed by Corporate Office to enable an employee to apply. All the applications, subject to the guidelines of O/o No. MTNL/CO/Pers/P&E/1(89)/2004 dt. 19.07.05 (copy enclosed), should be forwarded to CO for necessary action; so as to facilitate the employees to utilize the best available opportunity. Non endorsement of a vacancy by CO should not pose a hindrance for an employee to apply.

This issues with the approval of the Competent Authority.

(Om Chandra)

Sr.Manager (P-I)

Encl: As above

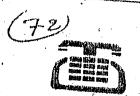
SDEMA

742212 तार: फोल लिगम केल्पा: 23739

पंजीकृत एवं निगम कार्यालयः जीवन भारती, टावर-1, 12वी मंजिल, 124, कनाट सर्कस, नई दिल्ली-110001, भारत, दूरभाषः 23742212 तारः फोन निगम किसा REGD. & CORPORATE OFFICE: Jeevan Bharati , Tower-1, 124, Cannaught Circus, New Delhi-100 001 India Phone: 23742212, Cable: PHONE NIGAM, Fax: 23739056

## हानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का जधाम) MAHANAGAR TELEPHONE NIGAM LIMITED. (A GOVERNMENT OF INDIA ENTERPRISE)



No.MTNE/CO/Pers/R&E/1(89)/2004 July 19, 2005

Sub: Forwarding applications for outside employment.

The matter regarding grant of permission / NOC to MTNL employees (Permanent, Probationers, Trainees) seeking employment outside has been under the active examination of the management. on the subject to be followed by all concerned are hereby Issued to take Immediate efficit:

- All permanent Nigam employees seeking employment outside the company shall apply for such employment only through the Personnel Department with enough time to process such request with clear recommendations of the head of the unit concerned,
- Applications from permanent employees may be forwarded subject to the exigencies of service, not exceeding four applications in a calendar year. In case of employees belonging to SC/ST categories, govt. rules will be followed; save for exceptional cases wherein interests of MTNL in withholding of applications are considered necessary.
- Employees wishing to appear for competitive examination conducted by the UPSC/ State PSC may submit their applications direct to these two agencies subject to four applications in a calendar year. They should however inform the personnel department through their Unit Head the details of the examination for which they have applied requesting therein to communicate permission to the State PSC/UPSC directly with a copy endorsed to the employee concerned. In case it is considered necessary to with-hold the requisite permission, it would be for the personnel Department to influen the PSC/UPSC directly.
- No applications from Trainees / Probationers shall be forwarded, and no NOC shall be given to them, Any plea by them that job applications were submitted to such outside companies / departments / organizations prior to their joining the Nigam shall also not be entertained and no NOC shall be given to such categories of employees.
- NOC: for attending the interview shall be given only in such onses from permanent employees: / wherein the applications have been received with clear recommendations by the unit head, processed and forwarded to such organizations by the Personnel Department. subject to fulfulment of all other conditions as smended from time to time.
- Applications from employees against whom disciplinary proceedings / vigilance cases are

All concerned may take note of the above for strict compliance;

Moona Chaphan General Manager 11R-2 problem and a company of company

Worldame some openings of analysis and have no ROBERT AND THE REPORT OF THE PROPERTY OF THE P

gerge early for their earliest grown Assertion in the frequency of the second

in the term which the way in

with the same of the state of the same of

a the same of the same of the same of the same of in the second case I Section Design Section 5. aligned, admit to his proposed was a go and the second towns when the market of the and got the many profession of the property of

Copy to: PS to CMD for information of CMD Director-Fir/Director-Tech / Director - Fin EDs Delhi / Mumbai /ED (O) CQ The same of the same of the same of the CGM (Trg.) Mumbal GM (Admn.) MTNL Delhi / Mumbai GM (HR-1)/GM (F), CO GM (F) Delhi / Mumbai All the GMs in CO

The second of the species of the form in the s to make the or than an inter-भारती दालर-1, 12वीं गंजिल, 124, बागाध रार्कता; गर्व दिल्ली-110 001 भारत, सुरमाप : 23742212 ताप : फोल निवास, फंडरा र 23738056 New Delhi-110 Q01 mdls Phone 183742212, Cable 1 PHONE MGAM, Past 12773000